

**Town of West Terre Haute**

- I. **Pledge of Allegiance:** led by Chuck Stranahan, Town Council President.
- II. **Call to Order:**  
Town Council President, Chuck Stranahan called to order the regular meeting of the Town of West Terre Haute at 6:00 pm on Monday, February 12, 2024, in the West Terre Haute Town Hall.
- III. **Roll Call:**  
The West Terre Haute Town Council conducted a Roll Call. The following members were present: Chuck Stranahan, Shane Smith, Jody Roach, and Lisa McCalister.
- IV. **Approval of Minutes:**  
The Council members received drafted copies of the Meeting Minutes from the previous month's meetings in their mailboxes before the meeting. Jody Roach made the motion to accept the minutes from the previous month's meeting. Shane Smith seconded the motion. 3-eyes
- V. **Approval to pay the bills:**  
The Council members received a copy of all the bills for the previous month for the Town. Jody Roach made the motion to pay the bills for the Town. Shane Smith seconded the motion. 3-eyes.
- VI. **Financial Report (Lisa):** None. Will have January and February in March.
- VII. **New Issues (General/Police):**
- a. Street Dept. presented a quote for an additional salt spreader that is 2 cu yards. The quote is for \$6,900, from Mid-State Truck Equipment in Greenfield, IN. Jody Roach made a motion to approve the quote for the purchase of an additional salt spreader, Shane seconded the motion. 3-eyes
  - b. Lisa presented an opportunity for any employee or Elected official from the town to go to a training event to learn the ins and outs of holding festivals & special events.
  - c. Lisa presented the ballot for 2 Trustees for the Aim Medical Trust. Everyone agreed on the 2 candidates. Lisa will send the ballot back to Aim Medical Trust within the next week.
  - d. Andy Yenchochic, Sales Manager from Air Evac, presented their program. Lisa will discuss options with the board and get back to him at the beginning of March.
- VIII. **Legal Issues (Jared Modesitt):** NONE
- IX. **Police Department Report (Bill Bark):** See attached report.
- a. Good news, a guy that was caught and arrested by Greg Davis, received 12 years for child molestation.
  - b. 2 quotes for 2 different used police vehicles were presented to the board. Jody requested that we send someone up to check them out. The selection will be made based on the inspection by Bill Lewis. Would like to purchase Stock #23199, if ok. Jody made a motion to purchase based off of Bill Lewis' recommendation, Shane seconded the motion. 3-eyes
  - c. Bill Bark requested the position of Corporal be awarded to Officer Jonathan Stevens, III. Shane made a motion to promote officer Stevens to Corporal, Jody Roach Abstained, Chuck Stranahan seconded the motion. 2-eyes
  - d. Mrs. Plue and Bill Bark are working on getting the stray animal issue in WTH managed better. Hoopgarner has stated that he would donate the back half of his building, at 7<sup>th</sup> and National, for a shelter. He may have to have it rezoned for animals.
- X. **Street Department Report (Stephanie Stevens):** See attached report.
- XI. **Adjournment:**  
Jody Roach made the motion to adjourn the meeting for the Town. Shane Smith seconded the motion. 3-eyes.  
The meeting was adjourned at 6:27pm.

Submitted By:

X 

Lisa Marie McCalister  
Clerk-Treasurer



MID-STATE TRUCK EQUIPMENT - GREENFIELD

Greenfield, IN 46140

# QUOTATION

Date	Quote #
1/19/2024	2042

Name / Address
Town Of West Terre Haute 500 W National Ave W Terre Haute IN 47885

Project/Job Name	Rep	Terms	Expiration Date	Customer Phone	Customer Contact
	CH	Net 25	2/13/2024		

Qty	Item	Description	Price Each	Total
	MUNI	***THIS IS A MUNICIPAL SALE AND HAS BEEN PRICED ACCORDINGLY***	0.00	0.00
1	PRO2000	SaltDogg 2.0 CuYd Electric Poly Hopper Spreader with Top Screen, Vibrator, Tarp & Hold Down Kit S/N:  Quote good for 30 days	6,900.00	6,900.00

		<b>Subtotal</b>	\$6,900.00
Phone - 317-462-2555		<b>Sales Tax (7.0%)</b>	\$0.00
www.mid-statetruck.com		<b>TOTAL</b>	\$6,900.00
Facebook - @MTEGreenfield			





## 2024 Aim Hot Topic Workshop: FESTIVALS, FIREWORKS, DORAs, & SPECIAL EVENTS

### AGENDA

9:00 a.m. – 9:30 a.m.	Registration
9:30 a.m. – 9:45 a.m.	Welcome and Introduction to the Day
9:45 a.m. – 11:15 a.m.	Amusement & Entertainment Permits, Staging & Tent Requirements, and Designated Outdoor Refreshment Areas (DORAs)
11:30 a.m. – 12:00 p.m.	Mamma Mia! Know your Movie & Music Licensing Requirements
12:00 p.m. – 1:00 p.m.	Lunch & Q&A Session
1:00 p.m. – 2:00 p.m.	Show me the Money: Funding, Accounting and Internal Controls for Special Events
2:00 p.m. – 2:30 p.m.	Food Service Regulations are Serious Business
2:45 p.m. – 3:30 p.m.	Keep your Party from Making you a Party to a Lawsuit
3:30 p.m. – 4:00 p.m.	End of Day Q&A
4:00 p.m.	Adjourn

### Amusement & Entertainment Permits, Staging & Tent Requirements, and Designated Outdoor Refreshment Areas (DORAs)

Before you get too far along in your event planning, municipalities will need a firm handle on any required permits are necessary to ensure compliance and safety for attendees. What do you need to know if your event requires staging? Are there permitting and preferred public safety practices for municipal fireworks displays? For events or entertainment hubs hoping to serve alcoholic beverages, what are the new regulations? Get these and more questions answered regarding the most common types of special event permits and compliance matters.

### Mamma Mia! Know your Movie & Music Licensing Requirements

Movies in the park, Disney themed dance parties for kids, background music during special events, are just three examples where having special licensing is likely required. Do not underestimate the importance of movie and music licensing and the increased enforcement of recent years. Attendees possessing all levels of experience might be making some calls on their way home to inquire about their community's licensing status!

### Show me the Money: Funding, Accounting and Internal Controls for Special Events

Every municipal event, large or small, will require and handle money in some way – ticket sales, sponsors, booth rental, donations, silent auctions, etc. When money and goods start to change hands, understanding requirements and expectations for following proper accounting procedures and internal controls is critical if you don't want your big fall festival to turn into a bushel of rotten apples!

### Food Service Regulations are Serious Business

Keeping every guest at your festival safe includes following food service rules to a T. In addition to local health department requirements, there are also best practices you can implement to offer added layers of protection for both handlers and consumers.

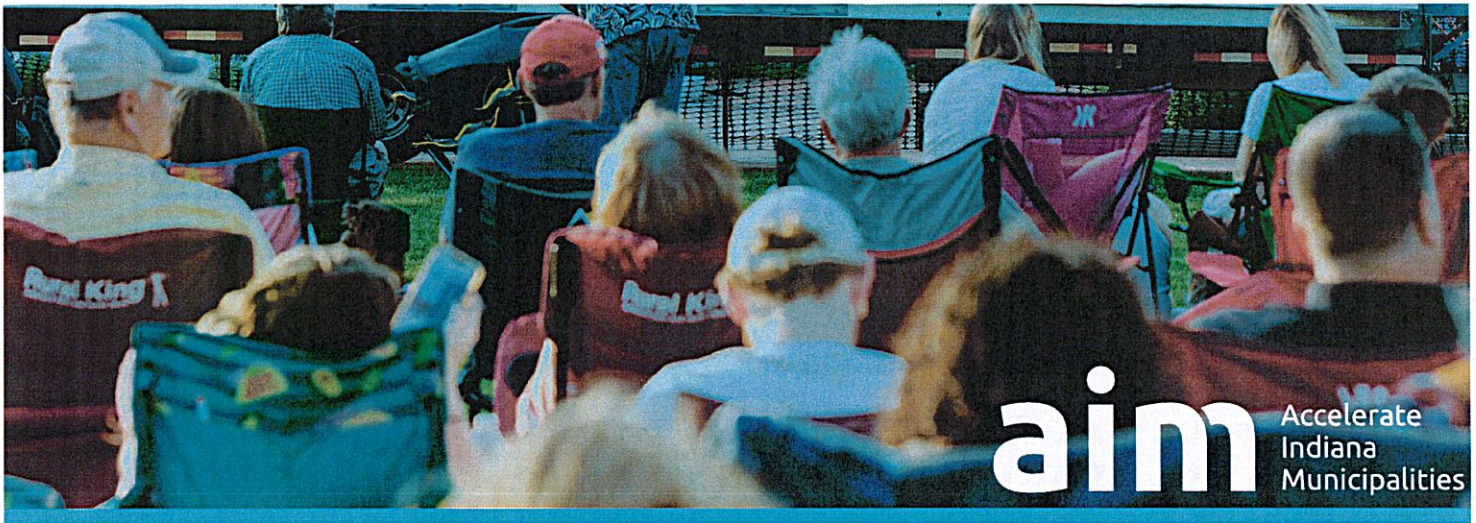
### Keep your Party from Making you a Party to a Lawsuit

Nothing is foolproof, but doing your best to avoid costly legal battles will allow your city or town to continue providing key municipal events. This part of the planning is not as much fun as picking the movies, music or fantastic fried food, but doing an honest assessment of risks before it's too late will preserve years of fun and fried bliss for everyone!



### Earn MMI Credit

Participation in this Aim workshop is eligible for Aim Municipal Management Institute (MMI) credit. Thank you to our 2024 MMI Sponsors! Learn more about the MMI program and the sponsors at [aimidiana.org/mmi](http://aimidiana.org/mmi).



# 2024 Aim Hot Topic Workshop: FESTIVALS, FIREWORKS, DORAs, & SPECIAL EVENTS

Monday, March 4 • 9:00 a.m. - 4:00 p.m. Eastern  
MADE@Plainfield • 1610 Reeves Road • Plainfield, Indiana 46168

Concerts, festivals, and celebrations, oh my! While you may be ready to jump right into the deep end of planning for a community event, there are many details that may not be front of mind. Join Aim on Monday, March 4, in Plainfield to explore the gamut of community event topics: licensing, permits, accounting, food services, and lawsuits. Whether you're a seasoned event organizer or a newcomer to planning, this workshop will equip you with the tools and insights needed to bring your festival vision to life.

REGISTRATION		Deadline: Wednesday, February 28	
Three Ways to Register			
Mail: 125 W Market Street, Suite 100, Indianapolis, IN 46204		Online: <a href="http://aimindiana.org">aimindiana.org</a>	Fax: (317) 237-6206
Name	Fee <i>(Circle One)</i> Member: \$150      Municipal Non-Member: \$200		
Title	Payment <i>(Circle One)</i> Check    MasterCard    Visa    Discover    American Express		
Municipality/Company	Check Number <i>(Payable to Aim)</i>		
Address	Card Number		
City/Town	Expiration Date	Verification Code	
State	ZIP	Name of Cardholder	
Phone	Billing Address <i>(if different)</i>		
Email <i>(Required!)</i>	City/Town		
Special Needs and Dietary Restrictions	State	ZIP	
	Authorized Signature		

### Cancellation Policy

Only written cancellations will be accepted. Please mail your written cancellation to 125 West Market Street, Suite 100, Indianapolis, IN 46204; fax to (317) 237-6206 or email to [bbystry@aimindiana.org](mailto:bbystry@aimindiana.org). Written cancellations received on or before Wednesday, February 28, will be refunded less a \$40 processing fee.

### E-Verify

Aim is an enrolled employer in the E-Verify Program verifying the work eligibility status of its new employees and will remain so until that program no longer exists.

Mon. Feb. 5 @ 11am

# PROTECT YOUR FAMILY AND YOUR FINANCES



## BUSINESS PLAN OPTIONS

Running a business is a challenge today, and hiring and keeping good employees is only a part of it. We know that employers are balancing budgets and employee benefits, and we want to help. AirMedCare Network partners with select businesses to offer their employees financial peace of mind as a thank-you for all their hard work and support of the business.

### ABOUT AIRMEDCARE NETWORK

In a medical emergency every second counts, especially when transporting patients who are far away from appropriate medical treatment. No one knows that better than AirMedCare Network (AMCN).

AMCN providers respond to scene calls and provide hospital-to-hospital transports—carrying seriously ill or injured patients to the nearest appropriate medical facility.

AirMedCare Network is America's largest air ambulance membership network. AMCN provides coverage across 320 locations in 38 states with over 3 million network members.

Expenses for emergency air medical transport can put stress on your finances. With an AMCN membership, you will have no out-of-pocket expenses only if flown by any AMCN provider. Membership fees cover not just yourself, but anyone who resides within the household.

Flexible solutions will fit your specific need and create a valuable benefit for your teams.

- With an Employer Paid-Group Full Plan, you can purchase the membership for your employees at a discounted rate. As your gift to them, this allows your employee to recover from a life or limb threatening emergency without the financial worry of the cost of their flight when flown by one of our providers.
- With an Employer Paid Census Plan, you maintain ownership of the membership benefit. You can control cost, and you'll cut down on the paperwork required to get your employees covered-saving you precious time!
- We are also proud to offer a payroll deduction option for your employees. At no additional cost to you, you can offer financial peace of mind to your employees allowing them to recover from life or limb threatening emergencies when they are flown by one of our providers. Each employee will be able to make the decision about adding this to their benefits package. Many of our customers love the option to be able to spread the cost of a longer-term membership over multiple pay periods. As the employer, you can control how many pay periods you deduct it from their payroll, and you can take up to 3 consecutive months to pay us!

Contact your local Membership Sales Manager for questions or to enroll:

First LastName | XXX.XXX.XXXX | first.lastname@gmr.net | amcnrep.com/first-lastname | Track Code: XXXXX

## AMCN MEMBERSHIP PRICING

BUSINESS RATES BY GROUP SIZE

	1 YR	3 YRS	5 YRS	10 YRS
3-149	\$75	\$195	\$295	\$585
150-499	\$70	\$180	\$270	\$535
500-999	\$65	\$165	\$245	\$485
1000-4999	\$60	\$150	\$220	\$435
5000-9999	\$55	\$135	\$195	\$385
10000+	\$50	\$120	\$170	\$335

Minimum 3 participants. Terms & conditions apply. Multi-year memberships not available in AK & CA. 10-year membership not available in IN.

Dispatch decisions are made by emergency medical personnel; membership does not guarantee transport by an AMCN provider.







# New Pricing Structure for AMCN (Emergent)

## Global Medical Response

Employee Count	1yr	3yr	5yr	10yr
3-149 Employees	\$75	\$195	\$295	<del>\$385</del>
150-499 Employees	\$70	\$180	\$270	\$535
500-999 Employees	\$65	\$165	\$245	\$485
1000-4999 Employees	\$60	\$150	\$220	\$435
5000-9999 Employees	\$55	\$135	\$195	\$385
10,000 + Employees	\$50	\$120	\$170	\$335

\*Pricing includes total of employees the company has rather than how many sign up



\*  
 1. Town pays.  
 2. Employee payroll deduct



# QUOTE

SELLER

BUYER(S)

ASIA MOTORS INC 2300 NORTH MANNHEIM RD MELROSE PARK, IL 60164 847-447-3500  Date: 2/10/24 Salesman:	CIVIL TOWN OF WEST TERRE HAUTE  500 W NATIONAL AVE WEST TERRE HAUTE, IN 47885 County: VIGO Phone: 812-241-3710																						
DESCRIPTION OF VEHICLE SOLD	DESCRIPTION OF TRADE-IN(S)																						
Stock #: 23199      Year: 2018 Make: FORD          Model: EXPLORER Body Type: 4DR      Color: BLACK Tag:                      Mileage: 63651 VIN: 1FM5K8AR8JGA15846	Trade # 1: N/A VIN: _____ Mileage: _____  Trade # 2: N/A VIN: _____ Mileage: _____																						
<b>SETTLEMENT</b>																							
<b>WARRANTY DISCLAIMER</b> Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Seller makes no warranty of any kind, express or implied, as to the merchantability or fitness for a particular purpose of the vehicle covered by this agreement, and buyer understands and agrees that such vehicle, whether new or used is sold "AS-IS" and "WITH ALL FAULTS".  LIEN HOLDER	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Price:</td> <td style="text-align: right;">18,795.00</td> </tr> <tr> <td style="text-align: right;">Less Trade Allowance:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td style="text-align: right;">Difference:</td> <td style="text-align: right;">18,795.00</td> </tr> <tr> <td style="text-align: right;">Payoff on Trade-In</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td style="text-align: right;">Sales Tax:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td style="text-align: right;">Dealer Service Fee: :</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td style="text-align: right;">Tag &amp; Title Fee::</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td colspan="2" style="text-align: right; border-top: 1px solid black;">Total: 18,945.00</td> </tr> <tr> <td style="text-align: right;">Less Cash Down Payment:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td style="text-align: right;">Deferred Down Payment:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td style="text-align: right;"><b>BALANCE REMAINING:</b></td> <td style="text-align: right; border-top: 1px solid black;"><b>18,945.00</b></td> </tr> </table>	Price:	18,795.00	Less Trade Allowance:	N/A	Difference:	18,795.00	Payoff on Trade-In	N/A	Sales Tax:	N/A	Dealer Service Fee: :	150.00	Tag & Title Fee::	N/A	Total: 18,945.00		Less Cash Down Payment:	N/A	Deferred Down Payment:	N/A	<b>BALANCE REMAINING:</b>	<b>18,945.00</b>
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**WILL NOT PROVIDE ANY LOANER VEHICLE**

Buyer \_\_\_\_\_ Co-Buyer \_\_\_\_\_  
 I UNDERSTAND NO VERBAL AGREEMENT WILL BE HONORED BY DEALER

**ALL SALES FINAL**

BUYER AGREES THAT HE HAS READ AND UNDERSTANDS THE TERMS AND CONDITIONS AND LIMITATIONS OR LIABILITY SET FORTH HEREIN AND AFFIXES HIS SIGNATURE IN CONFIRMATION OF HIS OFFER.

Buyer \_\_\_\_\_ Co-Buyer \_\_\_\_\_  
 I UNDERSTAND NO VERBAL AGREEMENT WILL BE HONORED BY DEALER.  
 I HAVE RECEIVED A COPY OF MY PURCHASE OPTION CONTRACT ON DELIVERY.

Accepted This Date 2/10/24  
 By \_\_\_\_\_  
 Purchase Order must be accepted by an officer or manager of the Company.



# QUOTE

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<p><b>WARRANTY DISCLAIMER</b> Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products.</p> <p>Seller makes no warranty of any kind, express or implied, as to the merchantability or fitness for a particular purpose of the vehicle covered by this agreement, and buyer understands and agrees that such vehicle, whether new or used is sold "AS-IS" and "WITH ALL FAULTS".</p> <p style="text-align: center;"><b>LIEN HOLDER</b></p>	<table style="width: 100%;"> <tr> <td style="width: 60%;">Price:</td> <td style="width: 40%; text-align: right;">18,000.00</td> </tr> <tr> <td>Less Trade Allowance:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Difference:</td> <td style="text-align: right;">18,000.00</td> </tr> <tr> <td>Payoff on Trade-In</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Sales Tax:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Dealer Service Fee: :</td> <td style="text-align: right;">150.00</td> </tr> <tr> <td>Tag &amp; Title Fee: :</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td colspan="2" style="text-align: right;">-----</td> </tr> <tr> <td>Total:</td> <td style="text-align: right;">18,150.00</td> </tr> <tr> <td>Less Cash Down Payment:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td>Deferred Down Payment:</td> <td style="text-align: right;">N/A</td> </tr> <tr> <td colspan="2" style="text-align: right;">-----</td> </tr> <tr> <td><b>BALANCE REMAINING:</b></td> <td style="text-align: right;"><b>18,150.00</b></td> </tr> </table>	Price:	18,000.00	Less Trade Allowance:	N/A	Difference:	18,000.00	Payoff on Trade-In	N/A	Sales Tax:	N/A	Dealer Service Fee: :	150.00	Tag & Title Fee: :	N/A	-----		Total:	18,150.00	Less Cash Down Payment:	N/A	Deferred Down Payment:	N/A	-----		<b>BALANCE REMAINING:</b>	<b>18,150.00</b>
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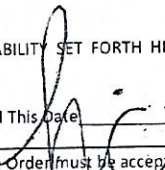
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I UNDERSTAND NO VERBAL AGREEMENT WILL BE HONORED BY DEALER.  
I HAVE RECEIVED A COPY OF MY PURCHASE OPTION CONTRACT ON DELIVERY.

Accepted This Date 2/10/24  
By   
Purchase Order must be accepted by an officer or manager of the Company.





# West Terre Haute Police Department

500 West National Avenue, West Terre Haute, Indiana 47885  
Office: (812) 533-2114 Dispatch: (812) 232-3801 Fax: (812) 533-3607

## MONTHLY REPORT

### January 2024

**Calls for Service in January:** 675 (average of 21.8 calls per day)

**Calls for Service to Date (2024):** 675 ↑

**Criminal Case Reports Taken in January:** 43 ↓

**Arrests:** 38 ↓

**Traffic Citations written:** 78

**Traffic Warnings:** 78

**Criminal Investigations Division Warrant Applications:** 3

Reports:

9 – Operating a Vehicle While Intoxicated with Endangerment

6 – Operating a Vehicle While Intoxicated

6 – Operating Without Ever Obtaining a License

5 – Driving While Suspended with a Prior

5 – Emergency Detention

4 – Intimidation

4 – Operating with Controlled Substance in Body

4 – Minor Consuming

- 3 – Operating a Vehicle While Intoxicated with a Prior Conviction
- 3 – Leaving the Scene of a Property Crash
- 3 – Possession of Marijuana
- 3 – Possession of Paraphernalia
- 3 – Operating Vehicle Without Financial Responsibility
- 2 – Battery by Bodily Waste
- 2 – Battery Against Public Safety Official
- 2 – Disorderly Conduct
- 2 – Minor Possession of Alcohol
- 1 – Criminal Recklessness with a Deadly Weapon
- 1 – Unlawful Carrying a Handgun with Prior Conviction within 15 yrs
- 1 – Possession of a Firearm by a Domestic Batterer
- 1 – Burglary
- 1 – Auto Theft
- 1 – Possession of Scheduled Substance
- 1 – Confinement
- 1 – Domestic Battery in Presence of a Child Less than 16yrs old
- 1 – Resisting Law Enforcement
- 1 – Reckless Driving
- 1 – Operating a Vehicle with .15% or more
- 1 – Possession of Synthetic Drug
- 1 – Missing Person
- 1 – Runaway
- 1 – Harassment



# Street Report

Monday Meeting February 12, 2024

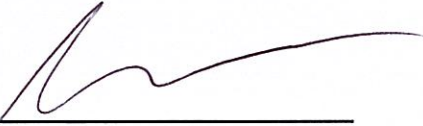
- . put salt & sand mix out
- .plowed roads wasnt much but tried to keep them cleared
- .bill went picked up new spreader because our control box took a crap and the spreader wasnt working right
- .bill wired up new harness to dump truck
- .cleaned air filter on the roller
- .got the 6 in pump maintenced-new fuel,oil,and air filter
- .took total patcher to cloverdale and had it serviced
- .met with terre haute sewer guys to scop the drain out by hwy 40 that goes to N retention pond
- .had barrals in shop sucked out by trueblood
- .helped water guys on a dig on Ravine
- .bill got carb ordered for the jetter
- .finished service on the rest of the pumps and generators in the shop
- .picked up trash on paris ave took 8 buckets with the backhoe
- .street lights on johnson and N 8th have been installed
- .cleaned drains as needed
- .the banners that have fell melanie has talked to me about waiting to put them and the remaining ones back up in march when the weather is better.
- .installed no truck signs on N 4th street



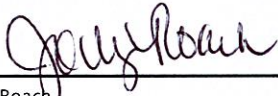
Approved By:

X 

Chuck Stranahan  
Town Council President

X 

Shane Smith  
Town Council Vice President

X 

Jody Roach  
Town Council Member

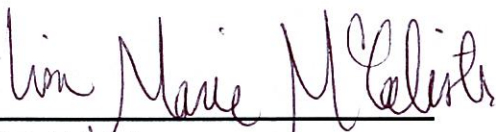



## Water Works

- I. Call to Order:**  
Town Council President, Chuck Stranahan called to order the regular meeting of the West Terre Haute Water Works at 6:27pm on Monday, February 12, 2024, in the West Terre Haute Town Hall.
- II. Roll Call:**  
The following members were present: Chuck Stranahan, Shane Smith, Jody Roach, and Lisa McCalister.
- III. Approval of Minutes:**  
The Council members received drafted copies of the Meeting Minutes from the previous month's meetings in their mailboxes before the meeting. Jody Roach made the motion to accept the minutes from the previous month's meetings. Shane Smith seconded the motion. 3-ayes
- IV. Approval to pay bills:**  
The Council members received a copy of all the bills for the previous month for the Town. Jody Roach made the motion to pay the bills for Water Works. Shane Smith seconded the motion. 3-ayes.
- XII. Financial Report (Lisa):** None. Will have January and February in March.
- V. New Issues: NONE**
- VI. Open Issues:**
- Commonwealth was here to discuss the Bids for the waterline going out to Clear Creek rest area. Chuck was going to contact Chris Gambill.
  - Lisa presented the quote for Commonwealth to do the town's water loss audit that is required by the State. Jody made a motion to approve the quote from Commonwealth in the amount of \$5,000.00 to do the water loss audit. Shane seconded the motion. 3-ayes
- VII. Legal Issues (Jared Modesitt):**
- Jared mentioned an email that was received by he and Lisa about the PFAS settlement.
- VIII. Water/Utility Department Report (Donnie White):** See attached report.
- IX. Adjournment:**  
Jody Roach made the motion to adjourn the meeting for Water Works. Shane Smith seconded the motion. 3-ayes. The meeting was adjourned at 6:41pm.

Submitted by:

Approved by:

X   
\_\_\_\_\_  
Lisa Marie McCalister  
Clerk-Treasurer

X   
\_\_\_\_\_  
Chuck Stranahan  
Town Council President

X   
\_\_\_\_\_  
Shane Smith  
Town Council Vice President

X   
\_\_\_\_\_  
Jody Roach  
Town Council Member





February 12, 2024

Town of West Terre Haute  
Mr. Chuck Stranahan  
500 W. National Ave.  
West Terre haute, IN 47885


**RE: Clear Creek Welcome Center / INDOT Scale Facility Water Main Extension Project**  
**Division "A" – New Water Mains**  
**Division "B" – New Water Storage Tank**  
**Engineer's Recommendation and Certified Bid Tabulation**

Dear Mr. Stranahan:

We have reviewed the bids received on Monday, February 5, 2024 for both divisions for the above referenced project. Certified tabulations for both Division "A" – New Water Mains and Division "B" – New Water Storage Tank are attached to this letter.

**Division "A" – New Water Mains**

Three (3) bids were received and are summarized below, for your reference.

	 <b>Dashiell Contracting, Inc.</b>	<b>Plant Bros. Exc. &amp; Constr. Co., LLC</b>	<b>B&amp;T Drainage, Inc.</b>
<b>Base Bid</b>	\$2,671,217.77	\$2,820,836.42	\$3,023,383.00
<b>MA No. 1 - S. Wild Rose Pl. Water Main HDD Installation</b>	\$462,990.00	\$596,843.34	\$572,293.00
<b>MA No. 2 - W 21st St. Water Main HDD Installation</b>	\$98,437.00	\$117,008.40	\$128,998.00
<b>MA No. 3 - Base Bid Open Cut In Lieu Of Directional Drill</b>	\$1,493,125.00	\$1,478,422.00	\$2,682,300.00
<b>MA No. 4 - S. Wild Rose Pl. Water Main Open Cut In Lieu Of Directional Drill</b>	\$361,150.00	\$346,726.85	\$607,415.00
<b>MA No. 5 - W 21st St. Open Cut In Lieu Of Directional Drill</b>	\$180,950.00	\$144,281.90	\$280,420.00
<b>Total Base Bid Plus All Mandatory Alternates</b>	<b>\$5,267,869.77</b>	<b>\$5,504,118.91</b>	<b>\$7,294,809.00</b>

The Engineer's Estimate base bid estimate was \$4,723,719.00; alternate bids totaling \$771,696.00; total plus all alternates of \$5,495,415.00.

Upon review of Dashiell Contracting's Bid Schedule we found a discrepancy in the figures for line 2b of the Base Bid.

- Bid Schedule stated: Qty of 10,575 x Unit Price of \$80.00 = \$1,246,000.
- Actual calculation: Qty of 10,575 x Unit Price of \$80.00 = \$846,000







When reaching out to the Contractor, in an email 2/7/2024 they stated "We work with the final prices adding everything together and then the computer has the formula to break it down to price per foot. When we changed the footage some how the formula was lost and didn't change the price per foot to the final price. So by our calculation it should be \$117.83 per foot to equal our final price of \$1,246,000.00. We apologize for our error"

Commonwealth has notified the Town's project Attorney of the above noted discrepancy and are awaiting his response.

Commonwealth Engineers, Inc. (Commonwealth) has worked with Dashiell Contracting, Inc. on past projects with great success. Additionally, several references listed by Dashiell Contracting, Inc. within the bidding documents have been contacted, and all were positive.

Therefore, it is the Engineer's recommendation; pending attorney review and coordination of project funding, that the Owner accept the low, responsive, responsible base bid from Dashiell Contracting, Inc. in the amount of \$2,671,217.77.

**Division "B" – New Water Storage Tank**

Three (3) bids were received and are summarized below, for your reference.

<b>Bidder</b>	<b>Base Bid</b>
*Caldwell Tanks, Inc.	\$2,637,000.00
Phoenix Fabricators and Erectors, LLC	\$2,928,824.00
Maguire Iron, Inc.	\$2,957,000.00

The Engineer's Estimate base bid estimate was \$2,319,844.00. Commonwealth Engineers, Inc. (Commonwealth) has worked with Caldwell Tanks, Inc. on past projects with great success. Additionally, several references listed by Caldwell Tanks, Inc within the bidding documents have been contacted, and all were positive.

Commonwealth noted during review of Caldwell's bid they indicated ongoing litigation / mitigation with one of their previous projects. We have notified the Town's project Attorney of such and indicated that we do not believe it is something that should be cause for concern. That said, we will ultimately defer to the Attorney's opinion on this matter.

Therefore, it is the Engineer's recommendation; pending review by the Town's Attorney and coordination of the project funding, that the Owner accept the low, responsive, responsible base bid from Caldwell Tanks, Inc. in the amount of \$2,637,000.00.

Original bid packages for Division "A" and Division "B" are attached for your records and use. The Owner should return the Bid Bonds from the non-winning proposals once the construction contracts with the low bidders have been executed.

It is our recommendation that tentative award be made to the aforementioned Contractors. Final award must wait until your financing is secured.

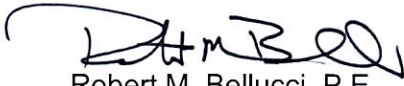


Mr. Chuck Stranahan  
Town of West Terre Haute  
February 12<sup>th</sup>, 2024  
Page 3 of 3

Should you have any questions, comments, or concerns, regarding the above information please feel free to contact us.

Sincerely,

**COMMONWEALTH ENGINEERS, INC.**

A handwritten signature in black ink, appearing to read 'RMB', with a large, sweeping flourish at the end.

Robert M. Bellucci, P.E.

RMB/nmp

Enclosures:

Engineers Certified Bid Tabulation  
Original Bid Packages





**TOWN OF WEST TERRE HAUTE, INDIANA**  
**CLEAR CREEK WELCOME CENTER/ INDOT SCALE FACILITY WATER MAIN EXTENSION PROJECT**  
**DIVISION "A" - NEW WATER MAINS**  
**BID TABULATION**

Tabulation of Bids Received: February 5, 2024  
 Prepared By: NPatterson

Item #	Description	Qty	Unit	Engineer's Estimate		Dashiell Contracting, Inc.		Plant Brothers Excavating & Construction Co., LLC		B&T Drainage, Inc.	
				Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Mobilization, Demobilization, Bond, and Startup	1	LS	\$ 224,939.00	\$ 224,939.00	\$ 102,743.77	\$ 102,743.77	\$ 133,000.00	\$ 133,000.00	\$ 110,000.00	\$ 110,000.00
2a	10" Water Main, Open Cut	236	LF	\$ 95.00	\$ 22,420.00	\$ 65.00	\$ 15,340.00	\$ 146.96	\$ 34,682.56	\$ 113.00	\$ 26,668.00
2b	10" Water Main, HDD	10,575	LF	\$ 201.00	\$ 2,125,575.00	\$ 1,246,000.00	\$ 13,146,000.00	\$ 87.16	\$ 921,717.00	\$ 113.00	\$ 1,194,975.00
2c	10" Water Main, Creek Crossing	300	LF	\$ 510.00	\$ 153,000.00	\$ 70.00	\$ 21,000.00	\$ 127.16	\$ 38,148.00	\$ 135.00	\$ 40,500.00
2d	10" Water Main, Jack and Bore	185	LF	\$ 990.00	\$ 183,150.00	\$ 800.00	\$ 148,000.00	\$ 1,594.47	\$ 294,976.95	\$ 800.00	\$ 148,000.00
2e	8" Water Main, Open Cut	105	LF	\$ 82.00	\$ 8,610.00	\$ 50.00	\$ 5,250.00	\$ 165.49	\$ 17,376.45	\$ 95.00	\$ 9,975.00
2f	8" Water Main, HDD	8,350	LF	\$ 148.00	\$ 1,235,800.00	\$ 65.00	\$ 542,750.00	\$ 76.66	\$ 640,111.00	\$ 95.00	\$ 793,250.00
3a	5-1/4" Fire Hydrant w/ Auxiliary 6" Gate Valve and Box	32	EA	\$ 8,675.00	\$ 277,600.00	\$ 8,190.00	\$ 262,080.00	\$ 9,876.32	\$ 316,042.24	\$ 9,862.00	\$ 315,584.00
3c	10" Gate Valves	19	EA	\$ 5,000.00	\$ 95,000.00	\$ 3,610.00	\$ 68,590.00	\$ 3,792.81	\$ 72,063.39	\$ 3,916.00	\$ 74,404.00
3d	8" Gate Valves	22	EA	\$ 4,000.00	\$ 88,000.00	\$ 2,722.00	\$ 59,884.00	\$ 2,707.76	\$ 59,570.72	\$ 2,687.00	\$ 59,114.00
4	Temporary Erosion and Sediment Control	1	LS	\$ 44,600.00	\$ 44,600.00	\$ 12,000.00	\$ 12,000.00	\$ 76,000.00	\$ 76,000.00	\$ 22,000.00	\$ 22,000.00
5a	Short Water Service (From Main to Meter)	0	EA	\$2,540.00	\$0.00	\$0.00	\$0.00	\$1,589.00	\$0.00	\$0.00	\$0.00
5b	Long Water Service (From Main to Meter)	0	EA	\$3,532.00	\$0.00	\$0.00	\$0.00	\$2,589.00	\$0.00	\$0.00	\$0.00
5c	Meter Vault	1	LS	\$ 98,200.00	\$ 98,200.00	\$ 60,000.00	\$ 60,000.00	\$ 42,265.15	\$ 42,265.15	\$ 79,450.00	\$ 79,450.00
7	Utility Adjustment (As Authorized)	1	ALW	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
8a	10" Type A Connection	1	EA	\$ 12,000.00	\$ 12,000.00	\$ 7,030.00	\$ 7,030.00	\$ 10,838.59	\$ 10,838.59	\$ 10,565.00	\$ 10,565.00
8b	6" Type B Connection	1	EA	\$ 10,000.00	\$ 10,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,170.87	\$ 5,170.87	\$ 3,108.00	\$ 3,108.00
9	Granular Backfill	580	LF	\$ 40.00	\$ 23,200.00	\$ 35.00	\$ 20,300.00	\$ 21.30	\$ 12,354.00	\$ 41.00	\$ 23,780.00
10	Gravel Surface Repair	100	LF	\$ 25.00	\$ 2,500.00	\$ 35.00	\$ 3,500.00	\$ 25.22	\$ 2,522.00	\$ 16.00	\$ 1,600.00
11	Concrete Surface Repair	160	LF	\$ 100.00	\$ 16,000.00	\$ 150.00	\$ 24,000.00	\$ 70.00	\$ 11,200.00	\$ 146.00	\$ 23,360.00
12	Hot Mix Asphalt (HMA) Pavement	75	LF	\$ 55.00	\$ 4,125.00	\$ 150.00	\$ 11,250.00	\$ 89.30	\$ 6,697.50	\$ 206.00	\$ 15,450.00
13	Final Grading, Seeding, and Mulching	600	LF	\$ 15.00	\$ 9,000.00	\$ 10.00	\$ 6,000.00	\$ 6.00	\$ 3,600.00	\$ 16.00	\$ 9,600.00
14	Traffic Control	1	LS	\$ 50,000.00	\$ 50,000.00	\$ 10,000.00	\$ 10,000.00	\$ 82,500.00	\$ 82,500.00	\$ 22,000.00	\$ 22,000.00
15	Viigo County Highway Permit	1	ALW	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
<b>TOTAL BASE BID</b>					<b>\$ 4,723,719.00</b>		<b>\$ 2,671,217.77</b>		<b>\$ 2,820,836.42</b>		<b>\$ 3,023,383.00</b>



<b>CONTRACTORS:</b>	<b>Engineer's Estimate</b>	Dashiell Contracting, Inc. 1506 Archer Avenue P.O. Box 91 Marshall, IL 62441	Plant Brothers Excavating & Construction Co., LLC 10650 N. Atherton Street Rosedale, IN 47874	B&T Drainage, Inc. 13094 N State Highway 1 Marshall, IL 62441
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**MANDATORY ALTERNATE NO. 1 - S. WILD ROSE PL. WATER MAIN HDD INSTALLATION**

Item #	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
MA1 - 2e	8" Water Main, Open Cut	1,010	LF	\$ 82.00	\$ 82,820.00	\$ 50.00	\$ 50,500.00	\$ 92.90	\$ 93,829.00
MA1 - 2f	8" Water Main, HDD	3,000	LF	\$ 148.00	\$ 444,000.00	\$ 65.00	\$ 195,000.00	\$ 85.61	\$ 256,830.00
MA1 - 2g	4" Water Main, Open Cut	65	LF	\$ 65.00	\$ 4,225.00	\$ 40.00	\$ 2,600.00	\$ 132.65	\$ 8,622.25
MA1 - 2h	4" Water Main, HDD	595	LF	\$ 80.00	\$ 47,600.00	\$ 45.00	\$ 26,775.00	\$ 72.72	\$ 43,268.40
MA1 - 3a	5-1/4" Fire Hydrant w/ Auxiliary 6" Gate Valve and Box	7	EA	\$ 8,675.00	\$ 60,725.00	\$ 8,190.00	\$ 57,330.00	\$ 9,876.32	\$ 69,134.24
MA1 - 3b	Flushing Hydrant Assembly	1	EA	\$ 8,675.00	\$ 8,675.00	\$ 5,000.00	\$ 5,000.00	\$ 9,320.00	\$ 9,320.00
MA1 - 3d	8" Gate Valves	5	EA	\$ 4,000.00	\$ 20,000.00	\$ 2,722.00	\$ 13,610.00	\$ 2,707.76	\$ 13,538.80
MA1 - 3e	4" Gate Valves	3	EA	\$ 2,661.00	\$ 7,983.00	\$ 2,000.00	\$ 6,000.00	\$ 1,637.85	\$ 4,913.55
MA1 - 4	Temporary Erosion and Sediment Control	1	LS	\$ 8,500.00	\$ 8,500.00	\$ 5,000.00	\$ 5,000.00	\$ 4,000.00	\$ 4,000.00
MA1 - 5a	Short Water Service (From Main to Meter)	12	EA	\$ 2,540.00	\$ 30,480.00	\$ 750.00	\$ 9,000.00	\$ 1,589.00	\$ 19,068.00
MA1 - 5b	Long Water Service (From Main to Meter)	8	EA	\$ 3,532.00	\$ 28,256.00	\$ 1,200.00	\$ 9,600.00	\$ 2,589.00	\$ 20,712.00
MA1 - 6	Meter Pit Assembly	18	EA	\$ 2,305.00	\$ 41,490.00	\$ 1,300.00	\$ 23,400.00	\$ 769.90	\$ 13,858.20
MA1 - 8b	4" Type A Connection	1	EA	\$ 5,392.00	\$ 5,392.00	\$ 4,500.00	\$ 4,500.00	\$ 4,865.00	\$ 4,865.00
MA1 - 9	Granular Backfill	1,010	LF	\$ 40.00	\$ 40,400.00	\$ 35.00	\$ 35,350.00	\$ 21.30	\$ 21,513.00
MA1 - 10	Gravel Surface Repair	45	LF	\$ 25.00	\$ 1,125.00	\$ 35.00	\$ 1,575.00	\$ 25.22	\$ 1,134.90
MA1 - 11	Concrete Surface Repair	20	LF	\$ 100.00	\$ 2,000.00	\$ 150.00	\$ 3,000.00	\$ 70.00	\$ 1,400.00
MA1 - 12	Hot Mix Asphalt (HMA) Pavement	20	LF	\$ 55.00	\$ 1,100.00	\$ 150.00	\$ 3,000.00	\$ 89.30	\$ 1,786.00
MA1 - 13	Final Grading, Seeding, and Mulching	925	LF	\$ 15.00	\$ 13,875.00	\$ 10.00	\$ 9,250.00	\$ 6.00	\$ 5,550.00
MA1 - 14	Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	\$ 3,500.00
<b>TOTAL BASE BID</b>					\$ 853,646.00		\$ 462,990.00		\$ 596,843.34

**MANDATORY ALTERNATE NO. 2 - W 21ST ST. WATER MAIN HDD INSTALLATION**

Item #	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
MA2 - 2e	8" Water Main, Open Cut	55	LF	\$ 82.00	\$ 4,510.00	\$ 50.00	\$ 2,750.00	\$ 102.50	\$ 5,626.50
MA2 - 2f	8" Water Main, HDD	1,050	LF	\$ 148.00	\$ 155,400.00	\$ 65.00	\$ 68,250.00	\$ 77.17	\$ 81,028.50
MA2 - 3a	5-1/4" Fire Hydrant w/ Auxiliary 6" Gate Valve and Box	2	EA	\$ 8,675.00	\$ 17,350.00	\$ 8,190.00	\$ 16,380.00	\$ 9,876.32	\$ 19,752.64
MA2 - 3d	8" Gate Valves	1	EA	\$ 4,000.00	\$ 4,000.00	\$ 2,722.00	\$ 2,722.00	\$ 2,707.76	\$ 2,687.00
MA2 - 9	Granular Backfill	55	LF	\$ 40.00	\$ 2,200.00	\$ 35.00	\$ 1,925.00	\$ 21.30	\$ 1,171.50
MA2 - 12	Hot Mix Asphalt (HMA) Pavement	35	LF	\$ 55.00	\$ 1,925.00	\$ 150.00	\$ 5,250.00	\$ 89.30	\$ 3,125.50
MA2 - 13	Final Grading, Seeding, and Mulching	16	LF	\$ 15.00	\$ 240.00	\$ 10.00	\$ 160.00	\$ 6.00	\$ 96.00
MA2 - 14	Traffic Control	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,500.00	\$ 3,500.00
<b>TOTAL BASE BID</b>					\$ 190,625.00		\$ 98,437.00		\$ 117,008.40





<b>CONTRACTORS:</b>		<b>Engineer's Estimate</b>	Dashiell Contracting, Inc. 1506 Archer Avenue P.O. Box 91 Marshall, IL 62441	Plant Brothers Excavating & Construction Co., LLC 10650 N. Atherton Street Rosedale, IN 47874	B&T Drainage, Inc. 13094 N State Highway 1 Marshall, IL 62441
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**MANDATORY ALTERNATE NO. 3 - BASE BID OPEN CUT IN LIEU OF DIRECTIONAL DRILL**

Item #	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
MA3 - 2a	10" Water Main, Open Cut	10,575	LF	\$ 95.00	\$ 1,004,625.00	\$ 65.00	\$ 687,375.00	\$ 108.86	\$ 1,151,945.50
MA3 - 2b	Remove 10" Water Main, HDD	-10,575	LF	\$ 201.00	\$ (2,125,575.00)	\$ 80.00	\$ (846,000.00)	\$ 87.16	\$ (921,717.00)
MA3 - 2e	8" Water Main, Open Cut	8,350	LF	\$ 82.00	\$ 684,700.00	\$ 50.00	\$ 417,500.00	\$ 98.36	\$ 821,306.00
MA3 - 2f	Remove 8" Water Main, HDD	-8,350	LF	\$ 148.00	\$ (1,235,800.00)	\$ 65.00	\$ (542,750.00)	\$ 76.66	\$ (640,111.00)
MA3 - 9	Granular Backfill	18,800	LF	\$ 40.00	\$ 752,000.00	\$ 35.00	\$ 658,000.00	\$ 21.30	\$ 400,440.00
MA3 - 10	Gravel Surface Repair	350	LF	\$ 25.00	\$ 8,750.00	\$ 35.00	\$ 12,250.00	\$ 25.22	\$ 8,827.00
MA3 - 11	Concrete Surface Repair	50	LF	\$ 100.00	\$ 5,000.00	\$ 150.00	\$ 7,500.00	\$ 70.00	\$ 3,500.00
MA3 - 12	Hot Mix Asphalt (HMA) Pavement	6,525	LF	\$ 55.00	\$ 358,875.00	\$ 150.00	\$ 978,750.00	\$ 89.30	\$ 582,682.50
MA3 - 13	Final Grading, Seeding, and Mulching	12,050	LF	\$ 15.00	\$ 180,750.00	\$ 10.00	\$ 120,500.00	\$ 6.00	\$ 72,300.00
<b>TOTAL BASE BID</b>					\$ (366,675.00)		\$ 1,493,125.00		\$ 1,478,422.00

**MANDATORY ALTERNATE NO. 4 - S. WILD ROSE PL. WATER MAIN OPEN CUT IN LIEU OF DIRECTIONAL DRILL**

Item #	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
MA4 - 2e	8" Water Main, Open Cut	3,000	LF	\$ 82.00	\$ 246,000.00	\$ 50.00	\$ 150,000.00	\$ 107.31	\$ 321,930.00
MA4 - 2f	Remove 8" Water Main, HDD	-3,000	LF	\$ 148.00	\$ (444,000.00)	\$ 65.00	\$ (195,000.00)	\$ 85.61	\$ (256,830.00)
MA4 - 2g	4" Water Main, Open Cut	595	LF	\$ 65.00	\$ 38,675.00	\$ 40.00	\$ 23,800.00	\$ 132.65	\$ 78,926.75
MA4 - 2h	4" Water Main, HDD	-595	LF	\$ 80.00	\$ (47,600.00)	\$ 45.00	\$ (26,775.00)	\$ 72.72	\$ (43,268.40)
MA4 - 9	Granular Backfill	3,595	LF	\$ 40.00	\$ 143,800.00	\$ 35.00	\$ 125,825.00	\$ 21.30	\$ 76,573.50
MA4 - 10	Gravel Surface Repair	150	LF	\$ 25.00	\$ 3,750.00	\$ 35.00	\$ 5,250.00	\$ 25.22	\$ 3,783.00
MA4 - 12	Hot Mix Asphalt (HMA) Pavement	1,740	LF	\$ 55.00	\$ 95,700.00	\$ 150.00	\$ 261,000.00	\$ 89.30	\$ 155,382.00
MA4 - 13	Final Grading, Seeding, and Mulching	1,705	LF	\$ 15.00	\$ 25,575.00	\$ 10.00	\$ 17,050.00	\$ 6.00	\$ 10,230.00
<b>TOTAL BASE BID</b>					\$ 61,900.00		\$ 361,150.00		\$ 346,726.85

**MANDATORY ALTERNATE NO. 5 - W 21ST ST. OPEN CUT IN LIEU OF DIRECTIONAL DRILL**

Item #	Description	Qty	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total
MA5 - 2e	8" Water Main, Open Cut	1,050	LF	\$ 82.00	\$ 86,100.00	\$ 50.00	\$ 52,500.00	\$ 102.30	\$ 107,415.00
MA5 - 2f	Remove 8" Water Main, HDD	-1,050	LF	\$ 148.00	\$ (155,400.00)	\$ 65.00	\$ (68,250.00)	\$ 77.17	\$ (81,028.50)
MA5 - 9	Granular Backfill	1,050	LF	\$ 40.00	\$ 42,000.00	\$ 35.00	\$ 36,750.00	\$ 21.30	\$ 22,365.00
MA5 - 10	Gravel Surface Repair	70	LF	\$ 25.00	\$ 1,750.00	\$ 35.00	\$ 2,450.00	\$ 25.22	\$ 1,765.40
MA5-12	Hot Mix Asphalt (HMA) Pavement	1,050	LF	\$ 55.00	\$ 57,750.00	\$ 150.00	\$ 157,500.00	\$ 89.30	\$ 93,765.00
<b>TOTAL BASE BID</b>					\$ 32,200.00		\$ 180,950.00		\$ 144,281.90

**TOTAL BASE BID PLUS ALL MANDATORY ALTERNATES**

					\$ 5,495,415.00		\$ 5,267,869.77		\$ 5,504,118.91
--	--	--	--	--	-----------------	--	-----------------	--	-----------------

Dashiell Contracting, Inc: *Mathematical Error on Line 2b*  
Plant Brothers Excavating & Construction Co., LLC: *Mathematical Errors on Lines 5a & 5b, Total Mandatory Alt No. 2*  
B&T Drainage, Inc: *Did not provide Bid Form, Article 2.01, Items B, C, D, and Resumes*

Certified by:

Robert M. Bellucci, P.E.  
Indiana Registered P.E. No. 10000127

Date February 12, 2024



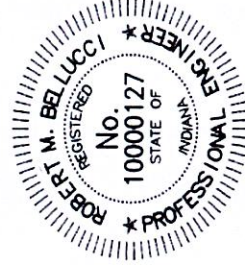


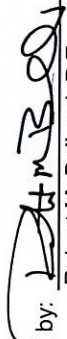
**TOWN OF WEST TERRE HAUTE, INDIANA**  
**CLEAR CREEK WELCOME CENTER / INDOT SCALE FACILITY WATER MAIN EXTENSION PROJECT**  
**DIVISION "B" - NEW WATER STORAGE TANK**  
**BID TABULATION**

**Tabulation of Bids Received: February 5, 2024**

CONTRACTORS:		Engineer's Estimate			Prepared By: Gmuhlhauser	
Form No. 96 w/Non-Collusion Affidavit Bid Bond Acknowledgment of Addenda Received ( 3 ) Qualifications Statement Financial Statement E-Verify Certificate of No Investment Activities in Iran Drug Testing Program		Caldwell Tanks, Inc. 4000 Tower Rd Louisville, KY 40219  Yes Yes Yes Yes Yes Yes Yes Yes	Phoenix Fabricators and Erectors, LLC 182 S. County Rd. 900 E. Avon, IN 46123  Yes Yes Yes Yes Yes Yes Yes Yes	Maquire Iron, Inc. 1610 N Minnesota Avenue Sioux Falls, SD 57101  Yes Yes Yes Incomplete No Yes Yes No		Total \$ 1,227,285.00 \$ 496,680.00 \$ 730,635.00 \$ 182,400.00 \$ 2,637,000.00
Item #	Description	Qty	Unit	Total	Total	Total
1	Scale Facility Elevated Storage Tank	1	LS	\$ 1,675,463.00	\$ 1,227,285.00	\$ 2,475,524.00
2	Chlorine System and Building	1	LS	\$ 446,302.00	\$ 496,680.00	\$ 233,000.00
3	Scale Facility Meter Vault	1	LS	\$ 133,699.00	\$ 730,635.00	\$ 90,000.00
4	West Vigo Altitude Valve Vault	1	LS	\$ 64,380.00	\$ 182,400.00	\$ 130,300.00
<b>TOTAL BASE BID</b>				<b>\$ 2,319,844.00</b>	<b>\$ 2,637,000.00</b>	<b>\$ 2,928,824.00</b>

Caldwell Tanks, Inc.: Bidder did not provide Evidence of authority to do business in the State of Indiana. Engineer will obtain for record purposes.  
 Phoenix Fabricators and Erectors, LLC: Bidder did not provide list of Subcontractors & Suppliers  
 Maquire Iron, Inc.: Bidder did not provide Bid Form Items 2.01. B, C, D, K, & L; Qualifications Statement requirements were incomplete.



Certified by:   
 Robert M. Bellucci, P.E.  
 Indiana Registered P.E. No. 10000127  
 Date February 12, 2024



## Water Report February 2024

- Pumped ~8 million gallons
- Chlorine Residuals 0.9, 1.0
- 5 digs
- 28 Locates
- Vac-ed 2 hydrant valves and verified operation
- Replaced UPS at wells. Kept setting off Missions alarms
- VFD failure at WTP. Davis tightened lugs on transformer
- 2 Frozen meters and ~20 leaks past the meter during cold snap
- Leak at Consolidated. Sprinkler head broke
- Leak at WVHS. Contractor bored through customer line
- Flipped hydrant to face road on Akers Ln.
- Went to 811 Training seminar
- Sent LSLI to Commonwealth for review. Will submit final revisions by end of month for grant money.
- Water expansion is underway. Pre-bid and Bid opening meetings. Still details to be worked out.
- Moved old LED sign from behind firehouse to town hall
- Cut ladder out of WV tower vault to access. Worked on isolating bypass. Valves stuck.
- Vigo Machine fabricated new valve wrench for WV tower
- New Injection quills arrived and ready to be installed



## Wastewater

**I. Call to Order:**

Town Council President, Chuck Stranahan called to order the regular meeting of West Terre Haute Wastewater at 6:41pm, on Monday, February 12, 2024, in the West Terre Haute Town Hall.

**II. Roll Call:**

The following members were present: Chuck Stranahan, Shane Smith, Jody Roach, and Lisa McCalister.

**III. Approval of Minutes:**

The Council members received drafted copies of the Meeting Minutes from the previous month's meetings in their mailboxes before the meeting. Jody Roach made the motion to accept the minutes from the previous month's meetings. Shane Smith seconded the motion. 3-ayes

**IV. Approval to pay the bills:**

The Council members received a copy of all the bills for the previous month for the Town. Jody Roach made the motion to pay the bills for the Wastewater. Shane Smith seconded the motion. 3-ayes.

XIII. **Financial Report (Lisa):** None. Will have January and February in March.

**V. New Issues:**

a. Lisa presented invoice #2020-270-S-32, from HWC for the Wastewater Treatment project in the amount of \$700. Jody Roach made a motion to approve payment of invoice #2020-270-S-32 in the amount of \$700. Shane Smith seconded the motion. 3-ayes

**VI. Open Issues: NONE**

**VII. Legal Issues (Jared Modesitt): NONE**

**VIII. Wastewater Report (Collin Utley):**

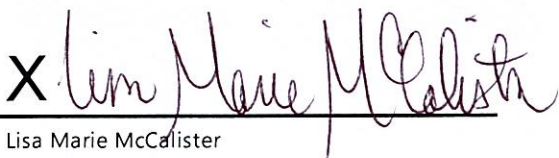
a. Normal Month. Excess rain and cold chill. Started installing E1's, Rep. from Covalen-Tech's to Certify, Extra from grant, try to upgrade main lift.

**IX. Adjournment:**

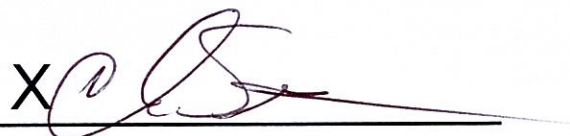
Jody Roach made the motion to adjourn the meeting for Wastewater. Shane Smith seconded the motion. 3-ayes. The meeting was adjourned at 6:49pm

Submitted by:

Approved by:


X 

Lisa Marie McCalister  
Clerk-Treasurer

X   
\_\_\_\_\_  
Chuck Stranahan  
Town Council President

X 

Shane Smith  
Town Council Vice President

X   
\_\_\_\_\_  
Jody Roach  
Town Council Member







Confidence in the built environment.  
 601 South 3rd Street  
 Terre Haute, Indiana 47807  
 www.hwcengineering.com

Town of West Terre Haute, Indiana  
 ATTN: ClerkWTH@gmail.com  
 500 W. National Ave.  
 West Terre Haute, IN 47885

December 31, 2023  
 Invoice No: 2020-270-S - 0000032

Project 2020-270-S West Terre Haute- Wastewater Plant  
Professional Services from November 27, 2023 to December 31, 2023

Phase	10	Survey		
<b>Fee</b>				
Total Fee		3,000.00		
Percent Complete	100.00	Total Earned	3,000.00	
		Previous Fee Billing	3,000.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
		<b>Total this Phase</b>		<b>0.00</b>

Phase	20	Design, Permitting, Bidding Documents		
<b>Fee</b>				
Total Fee		105,000.00		
Percent Complete	100.00	Total Earned	105,000.00	
		Previous Fee Billing	105,000.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
		<b>Total this Phase</b>		<b>0.00</b>

Phase	30	Bidding		
<b>Fee</b>				
Total Fee		12,000.00		
Percent Complete	100.00	Total Earned	12,000.00	
		Previous Fee Billing	12,000.00	
		Current Fee Billing	0.00	
		<b>Total Fee</b>		<b>0.00</b>
		<b>Total this Phase</b>		<b>0.00</b>

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 www.hwcengineering.com

IMPORTANT NOTICE: We will never ask for payment to be made by ACH or Wire. Please send payment by check to above address. Thank you!



Project	2020-270-S	West Terre Haute- Wastewater Plant	Invoice	0000032
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Phase	40	Construction Engineering		
<b>Fee</b>				
Total Fee		35,000.00		
Percent Complete		100.00	Total Earned	35,000.00
			Previous Fee Billing	34,300.00
			Current Fee Billing	700.00
			<b>Total Fee</b>	<b>700.00</b>
			<b>Total this Phase</b>	<b>\$700.00</b>

Phase	50	Construction Observation (LS)		
<b>Fee</b>				
Total Fee		90,000.00		
Percent Complete		100.00	Total Earned	90,000.00
			Previous Fee Billing	90,000.00
			Current Fee Billing	0.00
			<b>Total Fee</b>	<b>0.00</b>
			<b>Total this Phase</b>	<b>0.00</b>

Phase	60	Asset Management Plan		
<b>Fee</b>				
Total Fee		30,000.00		
Percent Complete		100.00	Total Earned	30,000.00
			Previous Fee Billing	30,000.00
			Current Fee Billing	0.00
			<b>Total Fee</b>	<b>0.00</b>
			<b>Total this Phase</b>	<b>0.00</b>
			<b>Total this Invoice</b>	<b>\$700.00</b>

**Outstanding Invoices**

Number	Date	Balance
0000031	11/30/2023	13,050.00
<b>Total</b>		<b>13,050.00</b>

**Billings to Date**

	Current	Prior	Total
Fee	700.00	274,300.00	275,000.00
<b>Totals</b>	<b>700.00</b>	<b>274,300.00</b>	<b>275,000.00</b>

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[www.hwcengineering.com](http://www.hwcengineering.com)



## **Storm Water**

**I. Call to Order:**

II. Town Council President, Chuck Stranahan called to order the regular meeting of the West Terre Haute Storm Water on Monday, February 12, 2024, at 6:50pm in the West Terre Haute Town Hall.

**III. Roll Call:**

The following members were present: Chuck Stranahan, Shane Smith, Jody Roach, and Lisa McCalister.

**IV. Approval of Minutes:**

The Council members received drafted copies of the Meeting Minutes from the previous month's meetings in their mailboxes before the meeting. Jody Roach made the motion to approve the minutes from the previous month's meetings. Shane Smith seconded the motion. 3-eyes

**V. Approval to pay the bills:**

The Council members received a copy of all the bills for the previous month for Stormwater. Jody Roach made the motion to pay the bills for the Town. Shane Smith seconded the motion. 3-eyes.

XIV. **Financial Report (Lisa):** None. Will have January and February in March.

**VI. Open Issues: NONE**

**VII. New Issues: NONE**

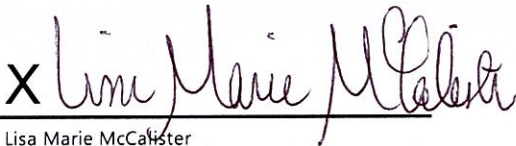
**VIII. Legal Issues (Jared Modesitt): NONE**

**IX. Adjournment:**

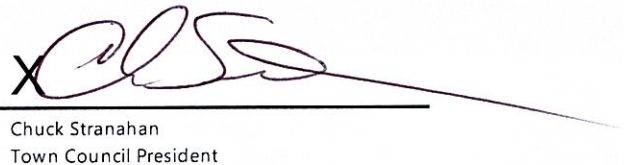
Jody Roach made the motion to adjourn the meeting for Storm Water. Shane Smith seconded the motion. 3-eyes. The meeting was adjourned at 6:50pm.

Submitted by:

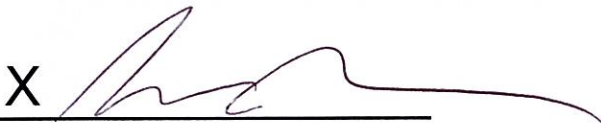
Approved by:

X 

Lisa Marie McCalister  
Clerk-Treasurer

X 

Chuck Stranahan  
Town Council President

X 

Shane Smith  
Town Council Vice President

X 

Jody Roach  
Town Council Member



**Public Forum**

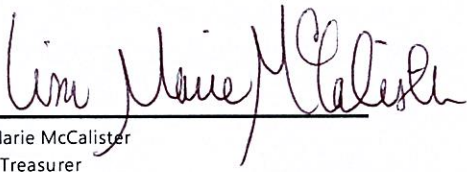
Open at 6:51pm:

\*Jared Modesitt had talked to Adam Grossman about getting an appraisal for the 7<sup>th</sup> St. Park property. They are going to exchange the park for water. Guardian hasn't responded to anything, nor have they cashed the check written to them.


\*\*Marty Marrs appeared to discuss the requirements for adding a garage with a bathroom and eventually some duplex units on the property behind Williams service center. He was told to call 811 to locate and the utility guys would mark and help any way they could.


Jody Roach made a motion to close the Public Forum, Shane Smith seconded the motion. 3-ayes.  
The meeting was adjourned at 6:57pm.

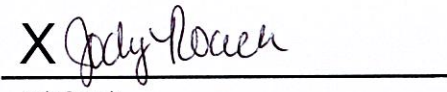
Submitted By:

X   
\_\_\_\_\_  
Lisa Marie McCalister  
Clerk-Treasurer

Approved by:

X   
\_\_\_\_\_  
Chuck Stranahan  
Town Council President

X   
\_\_\_\_\_  
Shane Smith  
Town Council Vice President

X   
\_\_\_\_\_  
Jody Roach  
Town Council Member





**Executive Session of the Town of West Terre Haute**

**I. Call to Order:**

Town Council President, Chuck Stranahan called to order the Executive Session of the Town of West Terre Haute at 6:07pm on Thursday, March 7, 2024, in the West Terre Haute Town Hall.

**II. Roll Call:**

The following members were present: Chuck Stranahan, Shane Smith, Jody Roach, and Lisa McCalister.

**III. New Issues (General)-**

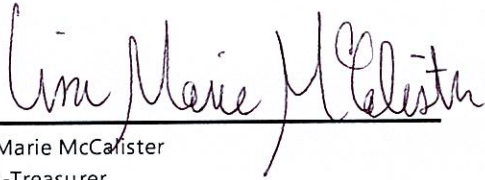
- a. Discussion of employee's comp time was had. Comp time is earned after 40 hours per week and paid out at 1.5%. Showed the 2024 Salary ordinance because Board members didn't want to hire a new employee at the same pay as current employee. There is a clause in the Salary Ordinance for this.
- b. Discussion of new trucks for street and Water. Wait on Donnie's for new quotes, start looking for Steph's.
- c. Discussed Air Evac for employees. Can offer it at employee's expense if we have 3 interested parties.


**IV. Adjournment**


Shane Smith made the motion to adjourn the Executive Session for the Town. Jody Roach seconded the motion. 3-ayes. The meeting was adjourned at 7:02pm.

Submitted by:

Approved by:

X   
\_\_\_\_\_  
Lisa Marie McCalister  
Clerk-Treasurer

X   
\_\_\_\_\_  
Chuck Stranahan  
Town Council President

X   
\_\_\_\_\_  
Shane Smith  
Town Council Vice President

X   
\_\_\_\_\_  
Jody Roach  
Town Council Member

